

# Town of Westminster Historic Review Board Meeting

Monday, January 7, 2019

**Present:** Peter Terrell, Matt Sargent and Tony Diorio

**Others Present:** Russell Hodgkins (Town Manager/ Zoning Admin.)

1. **Call to Order:** Peter Terrell (Chair) called the meeting to order at 5:12 PM in the Westminster Town Hall.
2. **Adjustments to Agenda:** None
3. **Acceptance of November 19, 2018 Minutes:** Tony Diorio made a motion to accept the minutes as presented and Peter Terrell seconded. The motion passed.
4. **Communications and Public Comments:** None
5. **Unfinished Business (Discussion/Action):** None
6. **New Business (Discussion/ Action):**
  - A. **Abigail Golde – Repairing Multiple areas of her new house (Old Wright House);**

The Zoning Administrator presented to the Historic Review Board the reason for the meeting and permit. The Applicant is requesting permission to repair the property in many areas such as roof, windows, siding, and even painting the exterior. Typically the ZA would just have the HRB hear the application and comment when no significant changes are proposed, but the Applicant, at the time of the permitting process, talked about a driveway extension and modification (Carriage Loop). Hence, the ZA will be bringing the complete application in front of the Development Review Board (DRB) also.

Tony Diorio (Tony) started by saying that Abigail Golde is a very knowledgeable applicant and has performed this type of historic renovation before. Tony met Abigail on the street as she is his new neighbor. Tony was very impressed with the information that she told him about the type of renovation that she intends to do and also realizes that a total historic renovation is not going to be obtainable financially. After further discussion, the HRB was very excited about the project and felt confident that Ms. Golde has the Town's best interest at heart as well as the Town of Westminster's Historic Overlay District. The Board asked that the letter presented to the DRB as their recommendation reflect their confidence and their excitement over this project and its possibilities.
7. **Other Business:** The ZA told the Board that a letter was sent out about the possible violation in the Historic District on School Street. A resident has removed the slate roof and replaced it with a metal roof without a permit. The Board expressed their concerns that people within this District don't know the rules and that a letter should be sent out to the 80 +/- residents who fall within the limits of the Historic District Overlay explaining their obligation to uphold the Historic Preservation of this very historic village. A letter will be drafted by the ZA and forwarded to the Board for approval.
8. **Date of Next Meeting:** TBD
9. **Adjournment:** Matt made the motion to adjourn and Tony seconded the motion at 5:52 p.m. The motion passed.

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Clerk Signature