

WESTMINSTER, VT SELECTBOARD SPECIAL MEETING

Tuesday, April 19, 2022 at 6:30 p.m.

In Person at the Westminster Town Hall (Remote Conferencing Not Available)

Selectboard Present: Jason Perry (Chair), Kevin Hughes (Vice Chair), Katrina Hamilton (Clerk) and Craig Allen

Staff Present: Allison Bigwood (interim financial administrator)

Others Present: June Streeter

- 1. Call to Order:** The Chair called the meeting to order at 6:32 p.m.
- 2. Appointment of Temporary / Interim Zoning Administrator and Temporary / Interim Town Manager:** Kevin Hughes motioned to appoint Alison Bigwood as interim Town Manager and Zoning Administrator pursuant to 24 VSA 961 and 963 and 24 VSA 1232 which empowers the Selectboard to do so. In this process he also move that the authority is limited as Town Manager during the interim period in which the Selectboard retains full authority and general supervision of the affairs of the town that are not hereby delegated by statute to any other particular officer. To wit, this agreement remains concurrent to the limitation of hours and pay as the Interim Finance Administrator with no additional compensation. And moreover, the acting Town Manager will have no authority to hire or fire employees or make any new commitments on behalf of the town without approval of the Selectboard. This also empowers the acting Town Manager and Zoning Administrator to approve Zoning Permits. Katrina Hamilton seconded. Motion carried by 4-0 voice vote.
- 3. New Business:** Mr Hughes as selectboard representative to the Windham Solid Waste Management District (WSWMD) motioned to approve three letters, one to each Senators Leahy, Sanders and Welch for the express purpose to support WSWMD to obtain a federal grant to redesign and expand the current facilities located on Old Ferry Road in Brattleboro, VT. Ms. Hamilton seconded. Motion passed by voice vote 4-0.
- 4. Date of Next Meeting:** Wednesday, April 27th, 2022 at 6:30 p.m.
- 5. Adjournment:** Kevin Hughes moved at 6:55p.m. to adjourn, Ms. Hamilton seconded, motion approved 4-0 voice vote.