

WESTMINSTER CONSERVATION COMMISSION

Special Meeting, Monday, 1/09/23 at 5:30 P.M

Location: Westminster Institute

1. **Call to Order** 2 min Meeting called to order at 5:35 pm
Present: Alma Beals, Kestrel Craig, Sarah Waldo, Tatiana Schreiber (chair), Rachael Shaw (secretary).
2. **Adjustments to Agenda** 3 min
Adjustments to the Agenda should not be made at a meeting. In the future, Tatiana will send out the draft agenda by the Sunday before the meeting.
3. **Commission Processes**
 - a. Roles, responsibilities, etc Everyone contributed their observations on how the Commission has been functioning, and we discussed options on how to speed up our process (more delegating, more subcommittees) within the constraints of Open Meeting Law. We should elect a new vice-chair. This can be put on the agenda for the (next) January meeting. Furthermore, Tatiana has also offered to resign as chair. The other members would like Tatiana to remain as chair. Alma would like to resign from the Commission, but will continue to work as liaison for the upcoming event re: trapping/hunting issues concerning beavers and other fur-bearers.
4. **Planning for wildlife presentation:**
What are the goals for the event? Alma will check when the Rockingham Library would be available. Then Sarah will find out when Chris Bernier would be available, based on the date options at the library. The structure would likely be a presentation by Chris Bernier, and then a Q and A afterwards. As co-sponsors, the Commission will coordinate with library program coordinator Anne Dempsey on the wording of the press release.
5. **Review Open Meeting Law**
 - a. Key guidelines. Tatiana reviewed the major rules of Open Meeting Law, but we should all review them individually. Recent email from Tatiana has a link to information about Open Meeting Law.
6. **Date of Next Meeting: January 26th, 2023. Location, TBD**

7. **Adjournment**

Sarah moved we adjourn. Kestrel seconded. Meeting adjourned at 7:15 pm.