

## Meeting of the Westminster ARPA Committee

*Wednesday, April 19, 2023 at 6:00 p.m.*

### Westminster Institute

**Committee Members Present:** Paul Banik (chair), Jim Matteau (Village Chair), Katrina Hamilton (clerk), Linda Fawcett, Chuck Lawrence (road foreman), Cole Streeter (fire chief)

1. **Call to Order:** The chair called the meeting to order at 6:00 p.m.
2. **Adjustments to the Agenda** – The chair requested that the committee meeting being at 6:00 pm, the warned agenda was not printed with the correct time.
3. **Acceptance of Minutes:** Chuck Lawrence made a motion to accept the minutes, Jim Matteau seconded, motion passed unanimously.
4. **New Business:**
  - a. **Security cameras for Town Hall** – the committee reviewed the ARPA proposals and the committee does not disagree with the proposal, however the Selectboard has already approved the use of ARPA funds to pay for the installation of the security cameras so there was no need to formally “score” the proposal.
  - b. **Heating System for the Highway Department** - the committee reviewed the ARPA proposals and the committee does not disagree with the proposal, however the Selectboard has already approved the use of ARPA funds to pay for the installation of the security cameras so there was no need to formally “score” the proposal.
  - c. **Town Manager / Finance Director recruitment service** - the committee reviewed the ARPA proposals and the committee does not disagree with the proposal, however the Selectboard has already approved the use of ARPA funds to pay for the installation of the security cameras so there was no need to formally “score” the proposal.
5. **Other Business:**
  - a. **Gazette** – Mr. Banik has notified the Gazette editor of the new ARPA proposal applications, how residents may obtain an application and how the proposal process works for inclusion in the next edition of the paper.
  - b. **Balance of Funds available** – Mr. Matteau requested a balance of the funds that are available.
  - c. **FactTV** – Ms. Hamilton reported that at the last selectboard meeting the board had voted to sell the unused TV in the meeting room at Town Hall to FactTV for the purchase price. The TV was originally purchased for \$1,020 with the use of ARPA funds and the board voted to return the monies received from the sale to the ARPA fund.
6. **Date of Next Meeting:** Next meeting will be held Wednesday, Maya 17, 2023.
7. **Adjournment:** Mr Lawrence made a motion to adjourn. Linda Fawcett seconded. Paul Banik adjourned the meeting at 6:45 p.m.