



TOWN OF WESTMINSTER

Louis Bordeaux, Town Manager
PO Box 147 Westminister, VT 05158
Tel. 802-722-4255 Fax 802-722-9816
Email: manager@westminstervt.org

PUBLIC RECORDS REQUEST

Date of Request: 10-20-24

Name: Norman Beaman

Mailing Address: _____

City/Town/State/Zip _____

Telephone #: _____ E-mail: _____

This Public Records request, including any associated correspondence, will be considered a public record in its entirety. As such, it will be made available to any member of the public upon request. Do not include any sensitive information, such as medical information, financial account numbers or Social Security numbers. Submission of this form does not constitute receipt of it by the Town of Westminster. Your Public Records request will be considered as received on the next business day following its submission.

Signature: Norman Beaman

I, the above signed, am requesting copies of the following documents on file at your office (use the rear of this page if additional room is needed):

Copy of the Selectboard minutes for the meetings in November & December of 2014

Copy of the signed & dated Contract of Sale of Real Estate done in January 2015 by and between Regina R. Cote and Paul W. Cote and the Town of Westminster, VT.

Note: Charges may apply for staff research, compilation and copies of documents. No new records will be created by any person(s), department, board, committee or commission under the jurisdiction of the Town of Westminster.

The Town of Westminster will provide copies of documents pursuant to Vermont Statute 1 V.S.A. § 316

Lou Bordeaux

From: Lou Bordeaux
Sent: Monday, June 24, 2024 10:57 AM
To:
Cc: Lou Bordeaux
Subject: public records response 6/24/2024
Attachments: 2014_11_25_SB_Minutes.pdf; 2014_12_09_SB_Minutes.pdf; 12.23.2014 SB MINUTES.pdf

Good Morning Norm,
I've attached the meeting minutes, as requested.
There is no record of a contract for the purchase of that property, therefore, none attached.
This closes this Public Records Request.
Respectfully,

Lou Bordeaux
Town Manager

Town of Westminster
3651 US Route 5
Po Box 147
Westminster, VT 05158
802-722-4255
www.westminstervt.org

Meeting of Westminster Selectboard

November 25, 2014

Present: Paul Banik, Toby Young, Nate Stoddard, Craig Allen and Peter Barrett

Also Present: Russ Hodgkins, Mark Lund, Jan Ameen and Fran Renaud

1. The meeting was called to order by Chair, Nate Stoddard @ 7:00 PM.
2. Adjustments to the agenda: None
3. Acceptance of minutes from October 28, 2014: Craig moved to approve as corrected. Second by Toby. Passed unanimously.
4. Communication and Public Comment:

Andrew Cay of Intergrated Solar clarified intention of Kurn Hattin solar project for Whitney Blake.

The project is 1/3 the size of projects that recently went up in Westminster. The system is set now as a 150kw system and will eventually go to a 500kw system. It will be able to replace oil consumption at Kurn Hattin and take up to 44% power consumption.

Nate made comment of the moving of the project to a less desirable part of the property, away from hemlock grove where deer are wintering.

Peter asked what the life expectancy of the solar panels and parts? Andrew explained the life expectancy is over 25 years, it still can produce electricity.

Russ asked if the project could be seen from the road at all? Andrew said very little could be seen.

Jan Ameen: Stated she read in the Gazette that there would be 52 free bags given to residents a year for trash, and that greatly makes an inaccurate number she put together for all options offered. Could potentially show a \$190k loss in revenue.

It was found that it was not in the minutes or Gazette to state that fact.

Discussion followed.

Jan explained she had spoken to a number of businesses in town as well as Putney that are willing to sell bags if we go to the PAYT option.

She also suggested that Russ present options at the December 2, 2014 meeting, at this time Russ declined.

5. Unfinished Business: A. Draft of New Ordinance on Trails and Class 4 permits.

Russ explained that in paragraph 4, lines c and e should cover any question brought on by Toby in regards to permits needing to be issued for use of trails.

Toby will change wording in line c for stronger language and to be more specific on requirement and possibly add an f line to the paragraph. Will forward to Russ.

6. New Business:

- A. Tad Montgomery would like to have a table and banner set up at the Dec. 2, 2014 meeting for information regarding Solarize Westminster.

Request denied by the selectboard unanimously.

B. Sign recommendations for Sand Hill Rd.

35 mph sign will be put in place along with Road closed sign for the winter. Mark will close the road from the Armory to the US Rt 5.

Motion made by Craig, second by Peter. Passed unanimously.

Nate asked Russ to inform Sandy Anderson of the decision.

Mark asked for closure of the Cemetery Hill Rd. through the winter along with a Jersey barrier? If there was a funeral the road could easily be opened up with a loader.

Motion made by Peter, second by Toby. Passed unanimously.

C. Complete Budget-1st draft.

Discussion followed.

Motion made by Craig to go into executive session regarding appointment of a public figure and to discuss an employee request. Invited the Town Manager to join them. Second Peter, all in favor. Motion passed.

7. Manager's Report:

Russ said Fletcher Proctor is on board to be at the Dec. 2 2014 meeting.


Options will need to be read at that time.

Jan Ameen asked if the vote at the Dec. 2nd meeting could be amended at the Town Meeting in March?

Russ: Yes

Mike Mrowicki and David Deen would like to speak at the Dec. 23, 2014 selectboard meeting.

Russ explained that the town of Westminster was one of 6 towns chosen for an audit on the November 4 election by the Sec. of State's office. That we passed with no problems and Alison Bigwood should be commended for her actions.



Paul asked for a discussion about Open Meeting Law, doesn't want us to run into any issue's so please make agenda's clear. Also who prepares the agenda?

Russ will ask town council and have those answer's at the next meeting.

Correspondence was read by Russ regarding the appeal we won again on the Wilkinson property.

Letter was read from Norman Wright regarding Westminster West Cemetery. That will be on the agenda for the December 9, 2014 meeting.

Reed Webster on the Town Crew is retiring, his last day is November 30, 2014.

8. Boards and Commissions:

Russ brought to attention the new budget line concerning the Planning Commission to cover Town Plan and Bylaws for legal council to view.

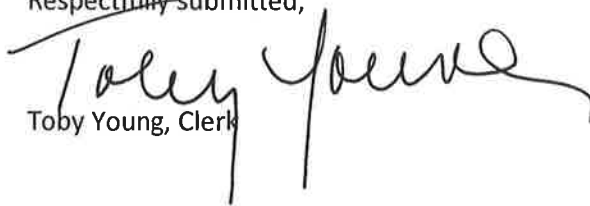
The next selectboard meeting is December 9, 2014.

No other business to come before the board, meeting adjourned to go into executive session @ 8:56 PM.

Out of executive session @ 9:30 PM.

No decisions.

Respectfully submitted,


Toby Young, Clerk

TOWN CLERK
TOWN CLERK
WESTMINSTER VT
FILED

FILED December 29 2014
WESTMINSTER, VT
TOWN CLERK'S OFFICE
ATTEST: Patty Mark, asst
TOWN CLERK

Meeting of Westminster Selectboard

December 9, 2014

Present: Chair Nate Stoddard, Peter Barrett, Craig Allen and Toby Young

Also Present: Russ Hodgkins

- 1.) The meeting was called to order at 7 p.m.

- 2.) Adjustments to the agenda: None

- 3.) Acceptance of minutes from the November 25, 2014 meeting. Motion made by Toby, seconded by Peter. Passed unanimously.

4. Communication and Public Comment:
Russ gave copies of a letter from Bruce Murray to the selectboard.

- 5.) Unfinished Business:
A) Selectboard decision on trash. Motion made by Toby to accept the vote at the Dec. 2, 2014 meeting for Option 1(no trash pickup), seconded by Peter.

Discussion:

Russ met with Chip Sterns to talk about Westminster's participation at the Rockingham Transfer Station. Facts concerning permits, recycling, volume and time of operation. Rockingham will not restrict Westminster resident's participation, because of this Rockingham is assuming that the same tax deal will apply.

Budget line to be put in FY16 for the road crew to remove trash along the roads because of the "no trash option". The budget is for disposal of the trash only, road crew would do this on their normal salary.

Motion passed unanimously.

- B) Motion made by Craig to buy back 4 lots at the Westminster West Cemetery as recommended by our Cemetery Sexton, Norm Wright, because we are running out of room at this location, at a price not to exceed \$260.00 total. Seconded by Peter, passed unanimously.
- C) Draft 2 – complete expenditure and revenue budget reports.
Russ requested any revisions be brought to his attention next week.

Discussion

- 6.) New Business:

FILED
WESTMINSTER, VT
TOWN CLERK'S OFFICE
ATTEST
TOWN CLERK

A) Create an Energy Committee/ The Board is not interested at this time.

B.) Motion made by Craig to place a \$5000.00 down payment for parcel # 007153 as a land purchase for the town totaling \$130,000. Knowing that if at the Town Meeting, Feb./March 2015 or at any other said Special Town Meeting that if the residents vote to not purchase this property the seller will retain the \$5000.00. Second made by Peter, passed unanimously.

C.) Motion made by Craig to approve a catered event to be held Dec. 13, 2014 and to further give the Town Clerk, Alison Bigwood permission to approve any such events in the future to her discretion. Second made by Peter, passed unanimously.

D.) The dedication of the Town Report and Citizen of the Year decision has been tabled until the Selectboard meeting Dec. 23, 2014.

7.) Manager's Report

Russ reminded the Board that State Rep's David Deen and Mike Mrowicki will be at the Dec. 23, 2014 meeting.

Quarterly reports passed out with to the date revenue and expenditure numbers.

Russ asked our Legal Council if we are following "open meeting law" rules, as we stand we are following the law.

Russ asked if it was possible to remove a wall to open up the zoning office into his office. He was given a draft table and as it stands there is no room for it. Discussion followed, no decision. Russ will store the table at his house for now.8

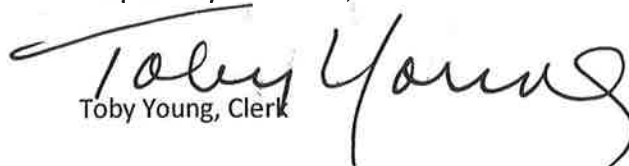
8.) Boards and Commissions:

The Planning Board is very close to having the Town Plan in place.

No other business to come before the Board,

Meeting adjourned at 8:42 p.m.

Respectfully submitted,


Toby Young, Clerk

FILED December 24, 2014
WESTMINSTER, VT
TOWN CLERK'S OFFICE
ATTEST: Patty Merkaest
TOWN CLERK

Meeting of the Westminster Selectboard

Tuesday, December 23, 2014

Present: Chair Nate Stoddard, Peter Barrett, Craig Allen, Toby Young and Paul Banik

Also Present: Russ Hodgkins, Jan Ameen and St. Rep. David Deen

1. The meeting was called to order at 7 p.m.
2. Adjustments to the Agenda: None
3. Acceptance of the minutes from the December 9, 2014 meeting. Motion made by Toby, seconded by Peter. Passed unanimously.
4. Communications and Public Comment:
 - A. Jan Ameen gave a hand out explaining her concerns for the “no trash” vote. Wants the Board to re-visit the decision by the voters. She believes this is an irresponsible answer to our Town’s needs.

Discussion

The Board will stay with their original position, taking the populous vote.

- B. David Deen answered questions concerning the Covered Bridge Rd. stating that FEMA is out, but the State is still reviewing our “unique” situation.

Recommended we invite ANR to come to a meeting to discuss ACT 148 and trash options.

State education tax was discussed.

Waste water, water sheds discussed.

5. New Business:

Windham Solid Waste Management District Budget- Jan Ameen

Discussion

No motion made to accept.

6. Unfinished Business:

- A. Adopt Expenditures and Revenue Budget, motion was made by Peter to amend the expenditure budget to lessen the employee raises from 2.5% to 2.0%, seconded by Paul. Vote was 3 to 2, Peter, Paul and Nate, yes. Craig and Toby, no.

Motion made by Toby to accept expenditure budget as amended, and to accept the revenue budget as written, seconded by Peter. Passed unanimously.

- B. Dedication for Town Report and "Citizen of the Year" , motion made by Toby to enter into executive session to discuss and appoint two public figures and invited the Town manager to join them. Second by Peter. Passed unanimously.

7. Manager's Report:

Russ will be attending a meeting in Montpelier on solid waste, anyone from the Board are welcome to attend.

The Town had to pay \$2474.00 to the Vermont Dept. of Taxes from an error made by a former Town Manager.

Formal request made by two residents urging the Board to join "Front Porch Forum"

The Board declined the request.

Resident asked Russ to ask the Board if they would consider sending post-cards out to residents letting them know of "Special Town Meeting and Votes".

The Board declined.

Request for a donation denied to the Fire Protection Task Force of \$100.00.

Westminster CLA and COD report was handed out for information pertaining to the Lister's office.

Discussion

8. Boards and Commissions:

Conservation Commission Request, the Board asked Russ to invite a committee member from the Commission to attend a meeting with details and explanation to the \$800.00 donation.

Nate moved to enter into executive session at 9:47 p.m.

Out of executive session at 10:05 p.m. decisions made for two public figures. They will be announced at Town Meeting Feb. 28, 2015.

Motion to adjourn @10:10 p.m.

Respectfully Submitted,

Toby Young, Clerk