

**TOWN OF WESTMINSTER
DEVELOPMENT REVIEW BOARD
August 5, 2024**

Members Present: Chris Potter (Chair); Tim Harty (Vice Chair); Don Anderson (Clerk);
Oliver Brody & Ed Harty

Others Present: Lisa Moir; John-David Grant; Marie Gill; Kath Martin; Jane Fitzwilliam;
Alison Bigwood (ZA) and Kelley Thayer (Asst ZA & Recording Clerk)

1. Call to Order: Chris Potter (Chair) called the meeting to order at 6:07 P.M.

2. Adjustments to Agenda: None

3. Acceptance of Minutes: Chris Potter made a motion to accept the minutes as presented from the July 1, 2024, meeting with Oliver Brody seconding it. Hearing no discussion, the Chair called for a vote and the motion passed 4-0-1 (Tim Harty was absent for the 07/01/24 meeting)

4. Communications and Public Comment:

5. New Business: (Discussion / Action):

Application # 25-01

Application # 25-01 Lisa Moir (owner) property located at **165 Upper Hourglass Rd.** The Applicant is requesting a Lot Line Adjustment. Application will be reviewed under **Section 311 Site Plan Review; Section 447 Rural Residential District; and 215 Zoning Permit Procedures** of the adopted 2017 Zoning Bylaws.

Tim Harty began reading application # 25-01. Lisa Moir stated that the property was owned by Elizabeth Mills, and upon her passing it was understood by all the neighbors that her land was part of the Vermont Trust. It came up for sale, Lisa and her husband, John-David Grant, purchased the land to preserve it from any further development. After the sale, Lisa and John-David Grant asked their neighbors if anyone wanted to be a part of this land preservation and join a piece of it to their existing parcels. The land was originally in

two pieces and was put back together for the purpose of the sale. Kath Martin created a survey map showing the lot line adjustments (the survey map can be viewed in the zoning office or the Town Clerk office at the Town Hall). Kath stated that the land is in fact deeded as two parcels. Parcel 1 is the larger piece close to the road and parcel 2 is in the back. There will be a property adjustment to the parcel that belongs to Marie Gill which is parcel 1. One piece will be annexed to Lisa Moir and the last piece will be annexed to Van Der Lande & Williams. Hearing nothing further, Tim Harty closed application # 25-01 at 6:23 pm.

6. Unfinished Business: None

7. Other Business (Discussion / Action): None

8. Date of Next Meeting: Monday, September 9, 2024 @ 6:00pm

DELIBERATIVE SESSION: After coming out of deliberative session, the Board declared the following for the application reviewed in this hearing:

Application # 25-01: Approved as requested with no conditions. Tim Harty made a motion to accept the application as requested with no conditions. Chris Potter seconded and the motion passed 5-0

9. Adjournment: Tim Harty made a motion to adjourn at 6:32 p.m. with Ed Harty seconding. The motion passed 5-0 and the meeting was declared over by the Chair, Chris Potter.

Signature of Clerk

Date

Prepared by Kelley Thayer

(Note: These are unapproved minutes. Corrections, if necessary, will be found in the minutes of the next DRB meeting.)